

-1-  
-1-

Dr Y S Parmar University of Horticulture & Forestry, Nauni, Solan-173230 (HP)  
Office of Comptroller  
"Central Store"

No.UHF/Compt.CS.4-19/2023-2024/-6321-66  
Dated: 18/7/23

From:

Comptroller

To

1. All the Statutory Officers, UHF, Nauni, Solan.
2. The Dean, College of Horticulture & Forestry, Neri, Distt Hamirpur (HP)
3. The Dean, College of Horticulture & Forestry, Thunag Distt Mandi (HP)
4. All the Professor & Heads/ Heads of the Departments, UHF, Nauni, Solan.
5. All the Associate Director's/Programme Coordinator's/Scientist Incharge,  
Out- Stations/KVKs.

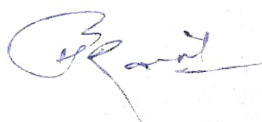
Subject: Rate Contract of stationery & Miscellaneous Items for the year 2023-24.

Sir/Madam,

In continuation to this office letter No. UHF/Compt.CS.4-19/2023-24/ 3953-93 dated 15.06.2023 the Hon'ble Vice Chancellor on the recommendations of the Central Purchase Committee has approved the rate contract of the following stationery articles on quality basis for the year 2023-24 (valid up to 31.03.2024).

1. M/s HS Traders, # 20, New Guru Amar Dass Nagar, Jalandhar-144008 (PB) Mob. (0181-5003630, 79865-85898, 94177-12767) E-mail: [hstraders09@gmail.com](mailto:hstraders09@gmail.com)

S.N	Name of the item with description	Approved Rate Plus GST extra as applicable
1	Binding tape 2" (different colours)	Rs. 38.20 (Standard 65 meter)
2	File cover laminated/plain) 25cms x 35 cms. {with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan}	Rs. 9.80 (Standard)
3	Dot matrix printer Ribbon FX-105 (silk) 13 X10m (only Lipi) original	Rs. 37.00 (Prodot)
4	Dak pad	Rs. 65/- (Standard Foam)
5	Ruled Registers 2 quire 18cms x 29cms	Rs. 50/- (Royal)
6	Ruled Register 4 quire 18cms x 29 cms	Rs. 102/- (Royal)
7	Ruled Register 6 quire 18cms x 29cms	Rs. 154/- (Royal)
8	Ruled Register 8 quire 18cms x 29 cms	Rs. 226/- (Royal)
9	Ruled Register 10 quire 18cms x 29 cms	Rs. 315.00 (Royal)
10	Ruled Register 10 quire green ledger paper 21 x 33.5 cms	Rs. 1005/- (Royal)
11	Service books	Rs. 270/- (Standard)
	1. With cover	Rs. 170 (Standard)
	2. Without cover	



2. M/S Deep Enterprises, Manohar Complex, Nauni Solan 173230 (HP)  
Mob.9418132586

S.No	Name of the item with description	Approved Rate Plus GST extra as applicable
1	Binding tape 2" (different colours)	Rs. 28.50 (Brown Standard) 45 M
2	Glossy paper A4 size	Rs. 152/- (Oddy) 150 GSM
3	Dak pad	Rs. 275/- (Standard Foam)
4	Sketch pen	1. Rs. 12.40 (Doms Small size) 2. Rs. 26.80 (Luxor Big size)

3. M/S Himachal Traders, Opposite Children Park, The Mall Solan (HP) Phone: 01792 225042,  
230342 Mob. (70186-04136)

S.No	Name of the item with description	Approved Rate Plus GST extra as applicable
1	Cello tape Transparent 1/2"	Rs. 7.00 (Sigma)
2	Binding tape 3" (different colours)	Rs. 44.40 (ILEX 50 mtrs)
3	Computer paper 75 gsm (both sides perforated)10 x 12 x 1 part	Rs. 1022.00 (Citizen packet of 1000 sheets)
4	-do- 10 x 12 x 2 parts	Rs. 1246.00 (Citizen packet of 1000 sheets)
5	-do- 15 x 12 x 1 part	Rs. 1512.00 (Citizen (packet of 1000 sheets)
6	-do- 15 x 12 x 2 parts	Rs. 2000.00 (Citizen packet of 1000 sheets)
7	File cover laminated/plain) 25cms x 35 cms. {with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan}	1. Rs. 13.20 (Sweta RF-227) 2. Rs. 13.20 (Sweta RF-1000)
8	File laces white (long) Thick approximately 28"(quantity/no. of laces in bunch may also be mentioned)	Rs.57.00 (Sweta Bunch of 100 Laces)
9	File tags white (small) Thin approximately 7"(quantity/no. of laces in bunch may also be mentioned)	Rs. 75.00 (Deeco/Sweta Bunch of 200 tags)
10	Glossy paper A4 size	1. Rs. 130/- (Oddy 130 GSM 50 sheets) 2. Rs. 158/- (Oddy 180 GSM 50 sheets)
11	Paper Roll	Rs. 40/- (Citizen)
12	Ammonia liquid(Sample not required)	Rs. 480.00 (Citizen)
13	Ammonia Roll (Sample not required)	Rs. 540.00 (Citizen) 10 mtrs.
14	Dak pad	Rs. 490/- (Sigma Rolex)
15	File Folder Leather	Rs. 130/- (Portfolio File Deeco) Rs. 130/- (Jute Bag WorldOne)
16	File folders PVC	1. Rs. 7/- (L Shape Folder A4 Size WorldOne) 2. Rs. 29.00 (Button Folder Trio No. CF 401-F) 3. Rs. 60.00 (Button Folder Aris No. DH-605)

4/2/2023

Solan-173

-19/2023-3

ur (HP)  
(HP)  
Solan.  
rge,

13-93  
Comm  
for


4. M/s Awasthi Global Links, Nauni-Solan (HP)-173230 Phone No. 01792-252996, Mb: 94184-89178

S.No	Name of the item with description	Approved Rate Plus GST extra as applicable
1	File Folder Leather	1. Rs. 285.00 (Jute Bag) 2. Rs. 265.00 (Jute Bag)

TERMS AND CONDITIONS:

1. The rate contract will remain valid upto 31.03.2024 from the date of award.
2. The supplies will have to be affected FOR destination (upto store section) including the outstations of the University located in all the districts of Himachal Pradesh). In the event of his failure to do so, a penalty of 5% will be charged by the Indenting Officer from the concerned firm on this behalf.
3. One set of sealed and signed sample will be kept with the approved firm as counter samples and another set retained in the Store Branch of Comptroller's Office.
4. All item/ goods must be dispatched within fifteen days of the receipt of supply orders. The departments and outstations will assess their quarterly requirements and place the supply orders accordingly.
5. The payments will be released *within one month* against the physical delivery of store/supply duly supported with satisfactory inspection.
6. In case of failure of the firm to execute the ordered items or violation of the terms and conditions, the university will be at liberty to cancel the order and make distress purchase from other sources at the risk and cost of the rate contract firm. The university will also be at liberty to forfeit the Earnest Money of the firm and/or blacklist the firm from the university store purchase activities.
7. The Earnest money of the successful firm will be released after three months from the date of expiry of contract or after the dated of satisfactory completion of the rate contract and receipt of certificates in this regard from the university departments/offices/outstation.
8. Any discrepancies arising out of the rate contract will be referred to the Comptroller, UH&F, Nauni who will take necessary remedial action, as deemed fit.
9. The University will be at liberty to annul the rate contract of one or all firms at any time. The decision of the Hon'ble Vice-Chancellor of the University will be final and binding on all parties.
10. All disputes relating to this rate contract shall be settled within Solan jurisdiction. The University reserves the right to hold negotiations for rates with any or all the firms.

Yours faithfully,


 18/07/23  
Comptroller

Endst. No. Even:

Dated:

Copy of the above is forwarded to the following:

1. The Deputy Controller (Audit), UH&F, Nauni-Solan.
2. The Section Officer (Budget), UH&F, Nauni-Solan.
3. The Superintendent, Internal Inspection Wing, UHF, Nauni-Solan.
4. M/s HS Traders, # 20, New Guru Amar Dass Nagar, Jalandhar-144008 (PB).
5. M/S Deep Enterprises, Manohar Complex, Nauni Solan.
6. M/s Himachal Traders, Opposite Children Park, The Mall Solan, District Solan (HP).
7. M/s Awasthi Global Links, Nauni-Solan (HP).
8. Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on official website of the University.

 18/07/23  
Comptroller

